



**SUPPLIER QUALITY  
SELF-EVALUATION  
BU Aviation Services**

1 (4)

Date Issue Document ID

Issued by  
**Camilla Karlsson**  
Classification Export Control  
**NOT EXPORT CONTROLLED**

Classification Company Confidentiality  
**COMPANY RESTRICTED**  
Classification Other  
**NOT CLASSIFIED**

Dear Supplier,

In order to approve (or renew approval for) your company as a supplier to Saab AB Maintenance Organisation, we kindly ask you to complete the enclosed self-evaluation.

The self-evaluation is based on aviation regulations and Saab AB quality system requirements.

This is standard procedure to ensure compliance with applicable requirements and regulations and all subcontractors are required to submit the information on a regular basis.

The information provided will be considered confidential.

**Company**

Company name <b>Saab AB, BA Aeronautics, BU Aviation Services</b>		Date <b>2024-01-25</b>
Address (address, zip code, city / state) <b>Nolbymalmsvägen 1 586 63 Linköping Sweden</b>		
Contact persons for		
Quality	Name <b>Camilla Karlsson</b>	Title <b>Compliance Monitoring Manager</b>
	Phone <b>+46 589 81062</b>	E-mail <b>camilla.karlsson@saabgroup.com</b>
Technical	Name <b>Lars Gerhardsson</b>	Title <b>Maintenance Manager</b>
	Phone <b>+46 13 231538</b>	E-mail <b>lars.gerhardsson@saabgroup.com</b>

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**Please provide attached to this check list a copy of:**

1. EASA/FAA/TCCA/CAA UK Maintenance Organization Approvals or/and additional Management System Certificates.
2. If applicable Operations specifications.
3. If applicable attach the Capability List.



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### 1 Certification

Pos.	Questions	Yes	No	N/A
1.1	Does the organization hold a current EASA/FAA/TCCA/UK CAA maintenance organization approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2	EASA/FAA/TCCA/UK CAA Approval Number: SE.145.0002, AY5Y744M, 897-19, UK.145.01795			
1.3	Does the organization hold a current military maintenance organization approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.4	Military Approval Number: SE.EMAR.145.011			
1.5	Are procedures for maintenance organization approvals used when performing maintenance for Saab? If yes, please continue to the last page.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.6	Does the repair organization hold any other management system certificates?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.7	EN/AS 9100/9110 certificates number:			
1.8	Other certificate numbers: ISO 9001 121959-2012-AQ-SWE-SWEDAC-CC12			
Remarks:	For the sake of clarity chapter 2-5 is also answered, although 1.5 states that there is no need as we follow the same procedures.			

### 2 General quality

Pos.	Questions	Yes	No	N/A
2.1	Is there an established quality assurance program and quality control system?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2	Does the repair organization have a documented man-hour plan showing that the organization has sufficient staff to perform the maintenance activities (plan, supervise, perform, inspect, release)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3	Does the repair organization control that spare parts, raw material and consumable material used in the course of maintenance meets the required specification and has appropriate traceability?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.4	Does the repair organization have a procedure for reporting defect, unairworthy conditions and suspected unapproved parts to the customer and the regulatory agency as applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.5	Is there a routine/process to certify that only the latest/current issues of manuals, standards, regulations, specifications (including component handling/storage data) and other significant documents, are used when performing maintenance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.6	Is there a routine/process for handling of documents produced during maintenance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7	Does the repair organization have procedures for control of sub-contractors and/or suppliers? (including a person who is responsible for the control being performed)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.8	Is there an internal audit program concerning production/maintenance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.9	Is there a routine/process for safety risk management?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remarks:				



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**3 People**

Pos.	Questions	Yes	No	N/A
3.1	Does the repair organization have routines/processes for planning and information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.2	Does the repair organization have a documented initial and recurrent training program, including on-the-job training (if applicable) and competency assessment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3	Does the repair organization have a training program for special tasks (i.e. Soldering, Arrival Inspection, Foreign Object Control) if applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4	Are the technicians, inspectors and supervisors properly trained, authorized and certificated (if required) for the work they perform?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.5	Does the repair organization have a register that identifies all supervisory and inspection personnel?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.6	Does the repair organization provide human factors/safety training or similar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.7	Does the repair organization encourage reporting of potentially safety-related occurrences? (errors or near misses, safety issues and identified hazards)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remarks:				

**4 Facilities, equipment, storage and shipment**

Pos.	Questions	Yes	No	N/A
4.1	Does the repair organization have sufficient work space and areas to perform the maintenance for which it is rated?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2	Does the repair organization have a quarantine area for rejected parts and materials awaiting disposition?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3	Does the organization have documented procedures/program for handling of Electro Static Discharge (ESD), clean room control, temperature control, shelf life and storage conditions, in accordance with manufacturers' recommendations and relevant standards, when applicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.4	Does the organization have a documented equipment calibration program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.5	Does the organization have procedures for adequate packing and shipping of components and materials to protect them from deterioration, including procedures for proper shipping of dangerous goods (i.e. ICAO and ATA specifications)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remarks:				

**5 Inspection**

Pos.	Questions	Yes	No	N/A
5.1	Does the repair organization have a documented receiving inspection system?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.2	Does the repair organization have processes for final inspection and return to service of maintained articles?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.3	Does the repair organization have a system to manage unsatisfactory products?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remarks:				

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**SAAB**

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**Major changes in the repair organization must be informed to Saab.**

Any faults and defects that may affect flight safety, on components that are comprised by the current agreement, shall be reported to Saab within 72 hours.

Saab, The Customer, authorities, or a person appointed by Saab, shall have the right to perform quality audits of the repair organization and its subcontractors.

The undersigned hereby certifies that all information above is accurate.

Name / Signature

Compliance Monitoring Manager

Title

2024-01-25

Date